

Board of Fire Commissioners  
 Glenville Fire District #2  
 Alplaus, NY 12008  
 Minutes of January 6, 2022 Meeting

**1. Chairman Pro Tem Tom Esmond called the meeting to order at 7:03 PM.**

In Attendance: Commissioners Andy Gilpin, Mike McHale, Joe LaCoppola, Richard Doyle, John McLeod, Chief Drew Coppola, Treasurer Tom Esmond, Sec'y K Casey

**2. Acting Chairman Esmond called for the results of the Commissioner election held on Tuesday, December 14, 2021**

Results: Richard Doyle received all 12 votes for the five year term.

**3. Richard Doyle was sworn in to serve as Commissioner from January 1, 2022 to December 31, 2026**

**4. Nomination for Chairman of Board of Commissioners**

Andy Gilpin nominated Joe LaCoppola, seconded by Mike McHale. No other nominations presented.

Vote: Ayes: 5

Noes: 0

Motion carried

**5. Nomination for Vice Chairman of Board of Commissioners**

Mike McHale nominated Richard Doyle, seconded by John McLeod.. No other nominations presented.

Vote: Ayes: 5

Noes: 0

Motion carried

**6. Motion by Mike McHale to accept the following slate of Firematic Officers for 2022, seconded by Andy Gilpin**

Assistant Chief Glenn Krieg, Captains Lindsey Tibbitts and Joe LaCoppola, Lieutenants Ben Doyle, Andrew Schultz, and Chris Irwin-Sullivan, Captain Fire Police Richard Doyle, Safety Officer Kurt Haushalter,

Vote: Ayes: 5

Noes: 0

Motion carried

Except for the Lieutenants and Safety Officer, Firematic Officers were sworn in by the secretary..

**7. Resolution for Appointments and Other Organizational Matters for 2022 (copies attached)**

Motion: A Gilpin

Seconded: M McHale

Vote: Ayes: 5

Noes: 0

Motion carried

**8. Resolution to appoint Glenn Krieg as District Procurement Officer for 2022**

Motion: R Doyle  
 Vote: Ayes: 5  
 Motion carried

Seconded: J LaCoppola  
 Noes: 0

**9. Resolution to adopt the list of scheduled meetings for 2022** and to include the provision for special meetings, as necessary

Motion: M McHale  
 Vote: Ayes: 5  
 Motion carried

Seconded: A Gilpin  
 Noes: 0

**10. Motion to Appoint Standing Committees**

Long Range	A Gilpin/M McHale
Buildings and Grounds	R Doyle/M McHale/J McLeod
Equipment	J LaCoppola/R Doyle
Safety and Regulatory	J McLeod/M McHale
Communications and Warnings	R Doyle/J McLeod
Medical/Physical Program	A Gilpin/R Doyle
Finance	M McHale/A Gilpin
Service Award Program	J LaCoppola/A Gilpin

Motion: A Gilpin  
 Vote: Ayes: 5  
 Motion carried

Seconded: J McLeod  
 Noes: 0

**11.. Motion to appoint Tom Esmond as Internal Administrator of LOSAP and District Funds**

Motion: Mike McHale  
 Vote: Ayes: 5  
 Motion carried

Seconded: A Gilpin  
 Noes: 0

**12. Motion to appoint Secretary Kathleen Casey as Custodian of Records and Records Access Officers**

Motion: M McHale  
 Vote: Ayes: 5  
 Motion carried

Seconded: A Gilpin  
 Noes: 0

**13. Approval of Minutes** of December Meeting

Motion: M McHale  
 Vote: Ayes: 5  
 Motion carried

Seconded: A Gilpin  
 Noes: 0

**14. Public Hearing and Requests for Use –**

Motion to approve Chris Breslin's request to hold multiple meetings of the US Waterski Team

Motion: R Doyle  
 Vote: Ayes: 5  
 Motion carried

Seconded: M McHale  
 Noes: 0

Motion to approve the Schenectady Amateur Radio Association request to hold multiple Board and General Meetings

Motion: A Gilpin

Seconded: M McHale

Vote: Ayes: 5  
Motion carried

Noes: 0

### 15. Chief's Monthly Report –

A. Activity and Calls – Chief Coppola presented his report for the month of December, 2021 (Copy attached). There were thirty nine alarms – averaging 6.4 members per call and 26 minutes in length. Total calls for 2021 were 376

B. Training report – submitted for December

C. Equipment report – submitted for December

Motion to accept the Chief's report as presented

Motion: Andy Gilpin

Seconded::Mike McHale

Vote: Ayes: 5

Noes: 0

Motion carried

SAFER Grant application will be submitted to fund the electronic sign.

Covid tests are available in the Chief's office.

### 16. Purchase Requests – None

### 17. Standing Committee Reports

A. Long Range Planning – No report

B. Buildings & Grounds – The Christmas tree will be taken down. The Ladies Auxiliary has requested a meeting on January 21 to discuss and turn over all the information on the fund raising for the memorial bricks for outside of the firehouse.

The boiler was inspected today and arrangements for necessary parts are in place. Richard will compile a list of tasks that have been completed.

C. Equipment –..No report.

D. Safety & Regulatory – No report

E. Communications & Warnings. - The new radios have been received and put in service

F. Finance – No report and the rollover will be addressed next month. An update meeting with Glens Falls Bank will be scheduled in the next couple of months.

G. Service Awards Program – Firefly Admin has been approved as administrator of LOSAP, and the website is available. The latest LOSAP balance as of November 30, 2021 was \$873,235.14.

H. Medical/Physicals – Access Health submitted reports for all the physicals performed in December, 2021

### 18. Special Committees – None

### 19. Treasurer's Report

A. Tom Esmond's report showed a balance of \$102,884.74 in the operating fund and \$132,883.78 in the Reserve Funds as of December 31, 2021

Motion to approve the treasurer's report as presented

Motion: M McHale

Seconded: A Gilpin

Vote: Ayes: 5

Noes: 0

Motion carried

B. Review vouchers and Consideration to Pay

Motion to pay vouchers 22-001 through 22-015 in the amount of \$28,047.57

Motion: M McHale

Seconded: J McLeod

Vote: Ayes: A Gilpin, M McHale, J LaCoppola, R Doyle, J McLeod Noes: 0

Motion carried.

**20. Communications:** - None

**21. Old Business** – Motion to accept Gary Hastings bid of \$650 per month for janitorial services for two years

Motion: M McHale

Seconded: A Gilpin

Vote: Ayes: 5

Noes: 0

Motion carried

**22. Matters Arising:** - None

**23. Adjournment** at 8:03 PM

**24. Next regular meeting on February 14, 2022** at 7:00 pm.

Kathleen Casey  
District Secretary